

## Portfolio Evaluation Rubrics

ELEMENTS:

### Up-to-date professional Resume or Vita

Below Standard	Meets Standard	Exceeds Standard
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> </ul>
Comments:		

### Current transcript and other evaluations of your work

Below Standard	Meets Standard	
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Professional appearance and organization</li> </ul>	
Comments:	Comments:	

### Training and Development of Competencies

1. Documentation of your training and development of competencies in *Data Based Decision Making and Accountability*, including self-evaluation and plan for development.

Below Standard	Meets Standard	Exceeds Standard
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> </ul>
Comments:	Comments:	Comments:

Evidence of Competence?

2. Documentation of your training and development of competencies in ***Interpersonal and Collaborative Skills***, including self-evaluation and plan for development.

Below Standard	Meets Standard	Exceeds Standard
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> </ul>
Comments:	Comments:	Comments:

Evidence of Competence?

3. Documentation of your training and development of competencies in ***Enhancing the Development of Cognitive and Academic Skills***, including self-evaluation and plan for development.

Below Standard	Meets Standard	Exceeds Standard
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> </ul>
Comments:	Comments:	Comments:

Evidence of Competence?

4. Documentation of your training and development of competencies in ***Enhancing the Development of Wellness, Social Skills, Mental Health, and Life Competencies***, including self-evaluation and plan for development.

Below Standard	Meets Standard	Exceeds Standard
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> </ul>
Comments:	Comments:	Comments

Evidence of Competence?

5. Documentation of your training and development of competencies in ***Diversity Awareness and Sensitive Service Delivery***, including self-evaluation and plan for development.

Below Standard	Meets Standard	Exceeds Standard
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> </ul>
Comments:	Comments:	Comments:

Evidence of Competence?

6. Documentation of your training and development of competencies in ***Systems-Based Service Delivery***, including self-evaluation and plan for development.

Below Standard	Meets Standard	Exceeds Standard
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> </ul>
Comments:	Comments:	Comments:

Evidence of Competence?

7. Documentation of your training and development of competencies in ***Professional, Legal, Ethical, and Social Responsibility***, including self-evaluation and plan for development.

Below Standard	Meets Standard	Exceeds Standard
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> </ul>
Comments:	Comments:	Comments:

Evidence of Competence?

8. Documentation of your training and development of competencies in *Technological Applications*, including self-evaluation and plan for development.

Below Standard	Meets Standard	Exceeds Standard
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> </ul>
Comments:	Comments:	Comments:

Evidence of Competence?

**Summary Grid Included? Yes      No**

### **Annotated Work Samples with rationale for inclusion**

Below Standard	Meets Standard	Exceeds Standard
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information (“What?, So what?, Now what?”)</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> <li>• Inadequate sample of professional work</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> <li>• Adequate sample of professional work</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> <li>• Exceptional sample of professional work</li> </ul>
Comments:	Comments:	Comments:

## Personal Statement of Service Delivery Model and Goals for Professional Practice

Below Standard	Meets Standard	Exceeds Standard
<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> <li>• Individual experience not reflected</li> <li>• Professional orientation is unclear</li> <li>• Professional strengths and areas of interest not identified</li> <li>• Does not identify areas needing strengthening and/or vague professional development plan</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> <li>• Appropriate integration of individual experiences</li> <li>• Clear statement of professional orientation</li> <li>• Identifies one or more professional strengths and areas of interest in school psychology</li> <li>• Adequate discussion of areas needing improvement and future professional development plan</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> <li>• Appropriate integration of individual experiences</li> <li>• Clear statement of professional orientation</li> <li>• Identifies multiple professional strengths and areas of interest in school psychology</li> <li>• Well developed discussion of areas needing improvement and elaborate future professional development plan</li> </ul>
Comments:	Comments:	Comments:

## Essay on resolution of an ethical, legal or standard of practice dilemma

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<ul style="list-style-type: none"> <li>• Incomplete or lacks essential information</li> <li>• Poorly organized</li> <li>• Poor appearance</li> <li>• Inaccurate or misleading information</li> <li>• Inadequate description of dilemma</li> <li>• Inadequate analysis of underlying issues</li> <li>• Does not show adequate knowledge, understanding or application of relevant guidelines</li> <li>• Shows inadequate decision-making</li> <li>• Lacks understanding of appropriate training and prevention implications</li> </ul>	<ul style="list-style-type: none"> <li>• Materials generally complete</li> <li>• Professional appearance and organization</li> <li>• Accurate</li> <li>• Clearly written</li> <li>• Adequate description of dilemma</li> <li>• Adequate analysis of underlying issues</li> <li>• Demonstrates adequate knowledge, understanding and application of relevant guidelines</li> <li>• Shows adequate decision-making</li> <li>• Demonstrates understanding of appropriate training and prevention implications</li> </ul>	<ul style="list-style-type: none"> <li>• Materials complete</li> <li>• Exceptional appearance and organization</li> <li>• Complete, detailed, accurate information</li> <li>• Well written</li> <li>• Clear description of dilemma</li> <li>• Detailed analysis of underlying issues</li> <li>• Demonstrates thorough knowledge, understanding and application of relevant guidelines</li> <li>• Identifies relevant resources beyond guidelines</li> <li>• Demonstrates good professional decision-making</li> <li>• Shows elaborate understanding of appropriate training and prevention implications</li> </ul>
Comments:	Comments:	Comments: